



WATERBERG  
TVET COLLEGE  
*Together ensuring success*

# **WATERBERG TVET COLLEGE (LIMPOPO PROVINCE) INVITES QUALIFIED AND EXPERIENCED CANDIDATES TO APPLY FOR THE FOLLOWING POSTS TO BE FILLED ACCORDING TO THE CETC ACT NO.16 OF 2006 (AS AMENDED)**

## **REF: WTVET 2025/21-24 - CLEANERS**

**REF: WTVET 2025/21-23 - Business Studies Centre**

**(Mahwelereng) (x3) (Permanent)**

**REF: WTVET 2025/24 - Engineering and Skills Training Centre**

**(Lebowakgomo) (x1) (Permanent)**

**SALARY: R138 486 per annum (Salary Level 2)**

**Requirements:** NQF level 1 or 2 (Grade 8 or 9) (AET/ABET level 2 certificate) from a recognized institution of Basic Education \* NCV L4/Grade 12 and/or Certificates of training in cleaning services will be an added advantage \* Extensive experience in a cleaning environment \* **Preference will be given to candidates from the local area where the office and/or position will be based.**

**Skills and knowledge:** Basic knowledge of general hygiene practices \* Knowledge of facility layout \* Knowledge of cleaning products and applications \* Ability to use a variety of cleaning equipment and products \* Basic literacy and communication skills \* Understanding of departmental/college policies and procedures \* Willingness to extended hours including overtime, weekends and public holidays.

**Duties:** Proper cleaning of toilets, equipment, offices, state property and assets \* Ensure effective use of cleaning materials and equipment \* Clean the reception area and offices on a daily basis \* Empty office dustbins daily and dispose of all refuse appropriately in the refuse bins for collection \* Collect paper waste in the specially marked bins for collection and recycling \* Check bathrooms twice a day and clean accordingly \* Dust office furniture timeously \* Vacuum all carpets at least twice per week \* Clean windows at least quarterly on a rotational basis \* Store all cleaning equipment and products neatly in the designated cupboards on each floor \* Provide assistance in the preparation of meetings in the boardroom.

## **REF: WTVET 2025/25-27 and 29 - GROUNDSMAN**

**REF: WTVET 2025/25 - Business Studies Centre**

**(Mahwelereng) (x1) (Permanent)**

**REF: WTVET 2025/26-27 - Engineering and Skills Training Centre (Lebowakgomo) (x2) (Permanent)**

**REF: WTVET 2025/29 - Thabazimbi Campus**

**(Regorogile) (x1) (Permanent)**

**SALARY: R138 486 per annum (Salary Level 2)**

**Requirements:** NQF level 1 or 2 (Grade 8 or 9) (AET/ABET level 2 certificate) from a recognized institution of Basic Education \* NCV L4/Grade 12 and/or Certificates of training in cleaning services will be an added advantage \* **Preference will be given to candidates from the local area where the office and/or position will be based.**

**Skills and knowledge:** Knowledge of cleaning work procedures \* Operating equipment in line with Health and safety standards \* Interpersonal relations, communication and organising skills \* Good Communication Skills \* Ability to Work Under Pressure \* Teamwork \* Basic Numeracy Skills.

**Duties:** Maintain premises and surroundings - Daily emptying of dirt bins for cleanliness and upkeep of the college grounds to create a conducive working environment for all employees and visitors \* Maintain the garden - Watering the garden, prune and trim flowers and trees \* Mow the lawn and cut grass - Cut and remove grass weeds, shrubs and garden refuse \* Apply insecticides and cultivate the soil for trees \* Maintain and repair gardening equipment and tool - Detect and do minor repairs and refer serious damages to equipment and tools for professional repairs.

**PLEASE NOTE THE FOLLOWING:** Applications must be submitted on the new Z83 form obtainable from any public service department or from the Waterberg TVET College website [www.waterbergcollege.co.za](http://www.waterbergcollege.co.za) \* The application form should be fully completed, dated and signed/initialized and accompanied by unendorsed valid driver's license, (where applicable), certified copy of ID (both sides if it is a smart card ID) not older than six months and a comprehensive CV with contact details of at least three references \* Certified copies of qualifications and academic transcripts will be required only from shortlisted/interviewed applicants \* Foreign qualifications must be accompanied by a SAQA evaluation report \* Immigrants should apply for Work permits before assumption of duty \* People with disability are encouraged to apply \* NB: If you are not contacted within 60 days from the closing date of this advertisement please consider your application unsuccessful \* Correspondence will be limited to short-listed candidates only \* Successful candidate will be subjected to the security screening \* The College reserves the right to withdraw any of the positions and not appoint \* **NO FAXED OR EMAILED APPLICATIONS WILL BE ACCEPTED.**

## **APPLICATIONS SHOULD HAND DELIVERED TO:**

- 1) Engineering and Skills Training Centre: The Principal, Waterberg TVET College, Stand no 10, Zone P, LEBOWAKGOMO
- 2) Thabazimbi Campus: The Principal, Waterberg TVET College, Extension 8, Regorogile, THABAZIMBI
- 3) Business Studies Centre: The Principal, Waterberg TVET College, Central Office, Corner of Hooze and Totius Streets, MOKOPANE

**CLOSING DATE FOR SUBMISSIONS: Friday, 29 August 2025 at 14:00. Enquiries: Ms A Makondo on 015 - 492 9000/8**